

Hatfield Marine Science Center
CRITERIA FOR ASSIGNMENT OF OFFICE SPACE

GENERAL GUIDELINES

Office space in OSU buildings at HMSC will be allocated based on the following guidelines. However, unique circumstances will be considered on a case-by-case basis. These would include assignment of office space in non-OSU buildings at HMSC, and offices in OSU buildings for Courtesy Faculty from state and federal agencies and Emeritus faculty. Office space ranges from private office to shared office suites, and the type of office assigned is based on availability, need and the discretion of the HMSC Director.

Assignments in order of priority:

1. Resident Tenure-track Faculty, (including here Unit Heads, leaders and respective administrative needs), and other people deemed by the HSMC Director to function similarly to tenure-track faculty;
2. Resident Research and Teaching Faculty (Senior Research, Instructors)
3. Resident Professional Faculty (but these are more on a case-by-case basis; may share offices).
4. OSU Faculty from Corvallis using the facility on a regular basis (may have shared offices).
5. Visiting Professors, Research Associates, Post-Docs
6. Resident Research Assistants (RAs) and Ph.D. Graduate Research Assistants (GRAs).

Other office assignments

1. Graduate students including all MS students may be assigned space in one of the Grad Lofts.
2. Resident Emeritus Faculty may request a library carrel based on availability.