

# HATFIELD MARINE SCIENCE CENTER VISTING SCIENTIST SPACE / FACILITIES REQUEST FORM

(Please submit request to HMSC Director's Office via email to: [monita.cheever@oregonstate.edu](mailto:monita.cheever@oregonstate.edu) or mail hard copy to: HMSC Visiting Scientist Program 2030 SE Marine Science Dr. Newport, OR 97365)

Name, Title: \_\_\_\_\_ Date: \_\_\_\_\_

Institution: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Associated Investigators (or Advisor, for students): \_\_\_\_\_

## FACILITIES REQUEST

**Please check all that apply and provide additional info.**

**Estimated amount of space needed:**  
(e.g. number of seats, square footage, linear feet of lab bench space, etc.)

**Period of Use:** (include expected termination date, and provide alternative periods of use, if possible.)

- |  |       |       |
|--|-------|-------|
| <input type="checkbox"/> Meeting room          | _____ | _____ |
| <input type="checkbox"/> Auditorium            | _____ | _____ |
| <input type="checkbox"/> Office/Library Carrel | _____ | _____ |
| <input type="checkbox"/> Lab / Wet Lab         | _____ | _____ |
| <input type="checkbox"/> Classroom             | _____ | _____ |
| <input type="checkbox"/> Wet lab classroom     | _____ | _____ |
| <input type="checkbox"/> Outdoor seawater tank | _____ | _____ |
| <input type="checkbox"/> Vessel (or other)     | _____ | _____ |

**Purpose:** Briefly describe the purpose of the proposed space use. If requesting space for research purposes, describe the objectives of the project. If you have additional background information relevant to your research, please attach.

**Equipment needed:** e.g. microscopes, computer(s) and/or network access

**Special Requirements:** e.g. cold space (indicate temp), fume hood, hazardous chemical use

For information on fees for short-term use of lab space, office space, research vessels, and equipment, please contact the HMSC Visiting Scientist Program Manager, Ken Hall, at (541) 867-0234 or by email: [ken.hall@oregonstate.edu](mailto:ken.hall@oregonstate.edu)  
For information on use of HMSC residential facilities, please visit: <http://hmsc.oregonstate.edu/housing.html>