

**HMSC Management Committee  
Minutes  
January 30, 2003**

Present: Bruce McCain, Jim Power (for Walt Nelson), Rick Brown, Al Stoner, Janet Webster, Bob Embley, Bob Buckman, Gil Sylvia, Marion Mann, Bob Hannah (for Patty Burke), Fred Jones, Jon Luke (for Jay Rasmussen), Dawn Grafe (for Roy Lowe), Clare Reimers, and George Boehlert.

Old Business and Information Items

- Data for the on-line HMSC directory is being entered and should be ready soon.
- Social Committee has met and is making good progress.
- The Small Boat Committee has met and will be prioritizing their ideas.
- The large junked items around the center have been tagged and in the spring we will be getting a giant dumpster and have an all-hands clean-up day.
- Boehlert met with Newport Parks and Recreation and passed out the proposed rate reduction. He is looking for feedback. Dawn Grafe said that the USFWS employees get a \$200 rebate for fitness memberships.
- Boehlert requested any slides that could be used for the general HMSC overview slide show. He will be sending out specific requests later.
- Energy upgrade status: It applies only to OSU owned buildings – performance based contracting approach is being held up in the Oregon Department of Justice. NMFS NW is looking at natural gas and BPA incentives to cut their energy costs.
- Seawater system: Jim Power said that the Corps of Engineers came in with a \$17,000 bid for materials only. The total bid is about \$32,000 which seems low, more likely \$45,000 for just the inside manifold problem. They would bundle the outside manifold, bracket supports and pump house roof to come out of the Building and Facility fund. There may be a delay due to the federal budget. The seawater committee will meet on March 17 to discuss this and other items.
- SeaFest will be June 21. The committee is meeting February 6 (once a month). Jon Luke is still seeking ideas for how all units will participate. The brochures will be ready in a month and will include logos of sponsors. The second day is a go with the town committee on the bay front headed by Fran Mathews. All agencies have come up with \$500 each to assist with the cost of the event. Ginny Goblirsch is looking for vessels and so is Liz Clark. Fred Jones was concerned about getting people on and off a small boat, suggesting it would be better and safer to have the boats at the port dock. Rick Brown said that the Fisher Building grand opening would not occur that weekend.
- Fred Jones said that Ship Operations now has an 18-ton crane available for use.
- Jon Luke announced the Earthquake Exhibit is open and he is looking to have a half-day workshop for businesses, dealing with preparing for earthquakes, that would be open to agencies here. He also said that the Oregon Historical society is developing exhibits on Oregon history and wants artifacts and information about the HMSC. He needs any input by summer.

New Business

Security – Rick Brown

- The Department of Justice criteria for security measures for units with less than 150 people are generally met here, with badges and security checks being done. He is worried about the number of keys to the buildings in circulation.
- He said there is a need for rapid dissemination of security alerts for events like hostage situations or suspects on the grounds. A slower means of more informational alerts was also suggested in addition to a phone tree.
- Fred Jones pointed out that the state is self-insured and has a \$2500 deductible and requires two means of protection (such as an outside door lock and inside office lock). ODFW has a card lock on their back outside door.
- Walt Nelson had suggested that the group discuss the merits of locking gates across the roads and there was general agreement to examine this further. We might look into a private security guard, but our night

custodians need to be two per shift for safety and work completion.

- Another suggestion was to fill out a theft/crime report as we do accident reports so the information is available.

HMSC Distinguished Lecturer Series – George Boehlert

- Going to a quarterly series with high profile people
- How shall we pay for it? Perhaps rotate sponsoring agencies to pay for travel.
- Perhaps change to a research forum with a plenary talk for a workshop, as an alternative to just a lecture and visit?

Strategic Plan for the HMSC – George Boehlert

- Principally a plan for the OSU side – education, research and facilities requirements
- Not a master plan for getting buildings
- At the end of March the HMSC Administrative Advisory Board meets. We need new approaches to bringing in new scientists and students from more departments at OSU. The OSU 2007 process allows for changing options so this is a good time.
- Bob Embley brought up the idea of building on the NSF initiative for coastal observatories and bringing many of the HMSC agencies together in this effort.

Research Brown Bag Lunch – Marion Mann

- The Graduate Student Association presented a recommendation for a research brown bag lunch to build community spirit and make graduate students aware of all the different kinds of research going on at the Center.
- This would be informal, with maybe 10-15 minutes for one or two scientists to discuss their work and answer questions, no need for a Powerpoint presentation.
- The graduate students could organize this; suggestions were made for the program and Marion will raise them with the grad student group.

Campus Infrastructure – George Boehlert

- The bad erosion problem along the estuary nature trail was brought up as endangering the trail and eventually the seawater reservoir. It was noted that this is indicative of campus-wide costs, in this case the time and expense of getting the appropriate permits and the costs of actually doing the work. Other items, for example, landscaping, roads and parking lots, and other items shared across all activities at the HMSC. It will be necessary for us to examine as a group how to address and pay for these common items through some kind of cost-sharing arrangement. OSU does not have the budget to do them alone.

Other Items Arising

- Walt Nelson of EPA is the President-Elect of the Western Association of Marine Labs.
- Boehlert discussed the Pacific Institutes of Marine Science (PIMS) group which exists to make exchanges of students and scientists easier – cost is \$1000 for membership. There was not great support for joining.
- Fred Jones said that there will be Safety at Sea classes held for scientists in April, May and June. This class is required for anyone using the R/V Elakha.

Action Items

1. Security issue: The HMSC Director's office to develop an alert system for cross campus communications regarding security issues, including:
  - a. Phone tree listing for high priority/emergency issues
  - b. Email list for informational items (thefts, etc.)
2. HMSC Director's office to examine options for security gates on campus. These would be locked nights and weekends much like the back gate.
  - a. Locking bar gate across road entry near Barry Fisher Bldg
  - b. Key-pad combination opening gate, with pressure plate to allow egress form inside, at the entrance near ODFW
3. Graduate students to further evaluate the concept of a brown bag luncheon for communicating current research across the diverse HMSC campus.