

HMSC Management Committee  
Minutes  
December 16, 2003

Present: George Boehlert, Ken Hall, Rick Brown, Al Stoner, Carol Cole (for Gil Sylvia), Marion Mann, Rebecca Chuck (for Roy Lowe), Jay Rasmussen, Mark Camara, Jim Power (for Walt Nelson), Jessica Waddell (for Clair Reimers)

Not represented: ODF&W, NOAA-Vents, Guin Library, OSU Ship Support

**Action Items from Previous Meetings:**

- Security Issues

Roy Lowe, USFWS, secured the funding to install a rolling chain gate to be installed at the roadway by the ODF&W entrance. It will be a coded gate for night and weekend entry. The bids are going out soon for the installation of gate.

An alert telephone tree will be developed for an alert system for cross campus communications regarding security issues, including:

1. Phone tree listings for high priority / emergency issues
2. Email list for information items (thefts, etc.)

- HMSC Distinguished Seminar Series

A proposed approach was circulated wherein the series would be done quarterly. Each agency / department would assume responsibility for recruiting and funding one speaker in sequence. There would be 12 groups, giving each group responsibility once every three years. Groups could swap quarters depending on speaker availability or suitability. There was general agreement on using this approach. Dr. Boehlert will work on this plan after meeting discussion and distribute it. He noted that John Delaney of University of Washington will come to HMSC in January as part of this series.

**Seminar Speakers for Winter and Spring**

Tom Hurst is chairing the seminar series for the Winter quarter and John Lupton is doing so for the Spring quarter. The day and time were discussed and Wednesdays or Thursdays seem preferred. Ken Hall will check to see if there would be any conflicts with COAS or F&W seminars.

A discussion ensued regarding Tom Hurst's suggested changes to the HMSC Seminar Series. For the fall seminar series a committee will be formed to manage the seminars. Tom will chair the committee; this would relieve the burden of just one or two people having to do it on their own; the group agreed with this approach.

## **New Business**

- Seawater System Costs - Dr. Boehlert

HMSC is examining a consortium approach to operate a fund for the seawater system. The different agencies would participate in a "pay as you go" type of system. The consortium approach would pay for operation and maintenance of the seawater system, including coverage of repair / replacement costs.

- Seawater System Permits - Rick Brown

NOAA currently holds the permit for water treatment and recently found out that we are not 100% in compliance; releasing of suspended solids is occasionally higher than permitted. OSU has applied for a permit to release suspended solids and possibly the permit will be issued next summer. Possible suggestions / solutions include an enhanced salt marsh as a settling pond; this could resolve suspended solids problem and create, with full signage, an educational benefit. If we have a solution for suspended solids we may combine and get the permits sooner.

- SeaFest 2004 - Ken Hall

The first steps of planning for SeaFest on June 19, 2004 are starting. Ken Hall will be coordinator and will be creating a committee. All entities in the HMSC campus are again being asked to contribute \$500 each to fund SeaFest and also to contribute staff time and displays. Further discussions are needed to determine:

1. The theme
2. Primary speakers
3. Getting it on calendars for VIP's
4. Discussing any improvement from last year

Ken will be setting this meeting up for the first part of January.

- HMSC Strategic Planning - Dr. Boehlert

A strategic planner, Tom Dowling, has been brought in and there will be a single planning committee. A "core strategic planning team" has been set up to replace the five "writing teams" associated with the five planning elements. The web page has been updated to reflect these changes and it is linked on the front HMSC page.

### **Other Matters Arising:**

Marion Mann: The raffle was a great success and an account at OSU has been opened with the proceeds. They are hoping to move the account closer to HMSC so they can readily access it. The plans are to support the Information Kitchen with these funds.

Al Stoner: There is heavy use of the seawater and wanted to let everyone know that the maintenance group is doing a great job.

Mark Camara: Said that some programs now have a greater need for heated seawater. This will be discussed at the Seawater Management Meeting.

Jim Power: EPA may have the means to support a few students on personal services contract – possibly grad, post-doc and/or undergraduate interns.

Ken Hall: HMSC website site is going to be updated. Please let Ken Hall know if any of the agency site links are dead or need updating. Ken welcomes any comments.

HMSC Community mailing list – subscription is not automatic. Users have to sign up individually. Two options, to receive mail as it is issued, or to receive mail in “digest” form – one message at the end of the day. (Note this when sending out reminders – digest subscribers will not receive until end of day.)

Upcoming events – please provide to Judy for entry into the HMSC events log.

George Boehlert: Brief discussion about PIMS, the Pacific Institute of Marine Science (see <http://www.pims.ust.hk/>) – no clear decisions about joining. It's a new organization to foster Pacific-wide cooperation in marine science and may be beneficial to HMSC.

Dr. Boehlert raised several other points. He expressed appreciation to the graduate students for the excellent job done in promoting communication at HMSC via the Information Kitchen. He also briefly described plans for the coffee room/lounge in Meeting Room 9. Plumbing has been completed and the cabinetry will be installed in January. Other work, like carpeting and installing the sliding glass door to the atrium, will follow. He also mentioned the positive comments he has received from students and others on the excellent job that HMSC's courtesy faculty (from many agencies on campus) did in contributing to the fall educational program from the department of Fisheries & Wildlife. There were several specific comments on the benefits the students received from Steve Parker's course. Finally, on facilities, he noted that Randy's crew has done a fine job of cleaning up the facility, particularly in the storage area in the back, and that more things on the campus will be requested to be stored there in the future.

Action Items:

1. Randy Walker to get bids on the security gates for HMSC so the funds can be encumbered and procurement initiated.
2. George Boehlert to finalize and communicate plans for the HMSC Distinguished Lecturer series.
3. Tom Hurst to develop a new committee-based approach to developing the HMSC regular seminar series starting in Fall 2004.
4. Ken Hall to convene the SeaFest committee meeting in early January to get the process moving for the upcoming SeaFest.