

# May 5, 2004 Safety Committee Meeting Minutes

In attendance were; Sean Matson, Randy Walker, Dave Johnson, Rick Brown, Bill Hanshumaker and Faith Cole

Minutes from the February Safety Committee meeting were read and approved

A practice fire/ tsunami/ earthquake evacuation drill is planned for October when most of the visiting students in the Visitor Center will have already come and gone. Also discussed were procedures for evacuation from HMSC and surrounding buildings in case of an earthquake and possible tsunami that may follow. Randy told of the plan to have a person in each hallway of every building make a quick walk through to see if anyone needs assistance to escape. The unanimous feeling of the Safety Committee is that this was not the desired plan advised by the disaster planners and earthquake/tsunami experts that have visited the committee in the last few years. If it is thought to be necessary to have someone check for those needing assistance, it should be done on a volunteer basis. There will be more discussion.

Randy handed out a draft of the HMSC AED Use Plan, to Safety Committee Members for review and comment. The only thing holding back deployment of the AED is a need to have the plan approved on campus.

The chemical spill in the NAL was discussed and it is the opinion of the Safety Committee that;

1. There should be additional Hazardous Communication Training offered to the custodians, as well as the general staff.
2. That spill kits be purchased for HMSC
3. Contact spill team on campus to discuss after hours spill response
4. Sean Matson and Randy Walker will contact EH&S to find out if it would be practicable to train and have an Environmental Emergency Response Team at HMSC
5. Laboratory contacts should be posted on lab doors with the names of those people that should be contacted in case of a chemical spill.

The railing in the Nal attic is in need of repair and Randy will write a work order to have this done.

The preserved Wolf Ell in the attic of NAL needs to be removed the Haz-Mat shed.

Lighting fixtures in the Visitor Center are getting too hot. Dave Johnson will work on replacing them with something that does not put out as much heat.

NOAA is having their site safety inspection sometime between July 12 and 15. Rick Brown has passed out a list of things that need to be corrected before then.

Elevators and Fire Extinguishers are being inspected this month.

It is the general conclusion of the Safety Committee that a flammable storage building should be obtained and placed away from existing buildings. There are concerns about portable propane cylinders, Boat gas and gas being stored in or near buildings