

HMSC SAFETY COMMITTEE  
June 14, 2012 Meeting Minutes

Attending: Kelly Corbett, Jim Lewis, Itchung Cheung, David Young, Russell Haner, Bob Miller, Carol Cole

Review of last month's minutes, and follow-up on appropriate items:

AED/First Aid/CPR Training

Jim has followed up on the training. Newport FD no longer does the training. Red Cross charges \$90 per person. Siletz FD, which has a few individuals certified for training, charges \$25-30 per person. Training will be scheduled twice a year at HMSC.

**Action:** Jim will refine dates (HMSC Library Seminar Room and Siletz trainer availability), determine class size, and then post sign-up sheets for each class.

Fire Extinguisher Training

Bob Miller has contacted Rob, and will send out an e-mail asking who needs this training.

Lab Safety Training

Itchung said the training for REU and other interns would occur on June 25<sup>th</sup>. This training, led by John Buzitis, is geared specifically for those working in NOAA labs.

**Action:** Itchung will check with Rick Brown, to see whether the class could be open to any others.

Lab safety training in general, was discussed and suggestions were made about producing an easy-to-review booklet containing basic safety information to cover situations likely to occur on this campus, including field safety training suggestions related to at-sea and mudflats research. This would be a "nice to know" document, rather than a formalized safety manual.

**Action:** Itchung will take the lead by checking with SeaGrant to see if they've developed safety protocols for this campus. Carol would pull the information into booklet format.

Tsunami Issues

Discussion focused on comments/recommendations emerging from the May 30<sup>th</sup> meeting of the East Wing "neighborhood". Noted in Maryann Bozza's e-mail of June 12<sup>th</sup>, with minutes from this meeting:

- Falling debris/safety check of your office, with bookcases and cabinets secure to a wall
- Alternate routes if doors are jammed; possible need to break a window effectively and safely
- Tools to use for window breakage and personal protection from glass
- Backpacks with emergency supplies
- Radios – including a report on handheld walkie-talkies
- Living on the Hill – planning to stay for 24 hours
- HMSC Emergency supplies – awkwardness and inaccessibility of buckets, expiration of some products; potential storage area by back gate; future storage at the top of the hill
- Planning, and thinking through various scenarios

Extended discussion included general planning, including reverse 911 usage.

**Action:** Carol will pull together reverse 911, Nixle, etc., information and forward to the committee

Confined Space Training for the Fire Department

Bob has been coordinating this with Rob. Will continue to follow up.

### General Fire/Safety Information

Alarm testing will occur in OSU buildings on Thursday June 21<sup>st</sup> at 8:30 am. This is an annual inspection/service performed by Security Alarm Corporation From Albany.

Clarification – ODFW alarm is tied into the OSU system, as one zone in the panel.

### Traffic/Speed/Striping

UPDATE on Traffic Counters: Jim spoke with Bob Fuller in the Newport public works office 6/15/12. Bob said they would be placing a counter that measures both traffic volume and speed. The criteria they use to assess the need for additional signage is the 85% rule. If they find 85% of the vehicles are at or near speed, they will not install a sign.

We're on the city's short list for striping. The area of focus is the south end of SE 25<sup>th</sup> St. and Marine Science Drive (outside the gate, beyond housing). The city is behind schedule due to wet weather.

### Shelter-in-Place

At this time and on this campus, the only way to communicate a SIP situation is through reverse 911.

**Action:** Russell will follow up with Rick about the SIP training video.

### Iodine Spill

This topic was revisited. Ideas that emerged were to:

- Implement a lab specific MSDS binder in each lab.
- Use properly labeled containers for substances, and
- Ensure all lab personnel understand that
  - use of the posted OSU/Corvallis number will provide immediate support by transferring the call to the appropriate on-site individual
  - will also ensure backup support as required – that one call will do it all.

### Information Dispersal

The Safety Committee revisited and discussed their role in making their meeting minutes and discussion topics more accessible to the HMSC Community. They are currently available on the HMSC website.

The consensus: Safety Committee has the ability to disperse this information, which should go to a formal HMSC campus list, (the HMSCdistribution, [HMSCdistribution@oregonstate.edu](mailto:HMSCdistribution@oregonstate.edu) authorized by George Boehlert), rather than the "all\_HMSC" community list.

**Action:** Bob Miller will send out meeting notices each month.

**Action:** Jim will forward the Halibut opener dates to the committee.