

HMSC Student Award Application FAQs

Do faculty/advisors need to submit unique support letters for each award application?

- No, faculty only need to submit one support letter for each project. If all applications are for the same project, they can convey support with one letter. State that you support the project and that you believe that the student has the scientific ability and resources to complete the project. The more detailed you can be on the ability of the student to complete the project, the more you can help their application.

Does the faculty/advisor support letter need to be included with the award application?

- No, faculty can submit support letters directly to cinamon.moffett@oregonstate.edu if they prefer to keep the letter confidential. They are also welcome to send letters directly to the student to include with the application packet.

Can I apply for more than one award? Does it change the probability of me receiving an award?

- Yes, you can apply for more than one award.
- Upon final review, you will not be awarded funds in excess of your project budget, regardless of committee recommendations.

Do I need to submit a separate application for each award?

- You can complete one Qualtrics form for all award applications, but application details will depend on the award criteria. A separate application is needed for the Wick and Bozza awards, but the same application can be used for the Holt, Pratt, Markham, and Hill awards.

What is the difference between a Resume and a CV?

- Career Services has a really good resource: https://career.oregonstate.edu/sites/career.oregonstate.edu/files/resume_vs_cv_best_practices.pdf
- Please be sure to keep length and format in mind. We want reviewers to be able to evaluate your application accurately and efficiently.

How do I combine my documents into one pdf?

- If your version of Adobe does not allow you to combine documents, try the library or ask Cinamon for help in advance of the application deadline.

Are postbacc students qualified for awards?

- Yes, they are qualified for undergraduate student awards.

Should I include my entire project budget in the application or just what I want to spend the award on?

- Most committees appreciate seeing the entire project budget and all funding

sources. Financial need and impact of the project are two considerations that committees are asked to keep in mind when evaluating applications, and including your entire project can help strengthen your application in these areas.

- If you are using the funding for a smaller but complete area within a project, you can choose to include just that budget in your application if you feel that makes the application stronger.

What awards am I eligible for?

- Each award has a unique intent, purpose, requirements, and different criteria for which it can be used., Read over the PDFs containing the award descriptions to see what best fits your needs.

What is minor equipment?

- Minor equipment has a unit value of less than \$5,000, it is not consumed in the normal course of research, and its useful life exceeds two years.
<https://fa.oregonstate.edu/fiscal-policy-program/account-codes/minor-equipment>
- Please note that equipment with a value of \$400 or greater (i.e., cameras, computers, electronics, and larger field sampling gear) will become the property of the laboratory of the major professor.

Will my award have tax implications?

- It depends –stipends are taxable income but the cost of research supplies, services, and equipment typically are not. If you have any questions, check in with a financial advisor before applying for an award and creating your budget. - <https://fa.oregonstate.edu/fiscal-policy-program/03-140-304-nra-scholarships-and-fellowships>

What if I have questions or need help completing my award application?

- Contact Cinamon Moffett at cinamon.moffett@oregonstate.edu or join one of the office hours sessions - details can be found on the [HMSC Scholarship page](#).