

## Budget Example:

|                        |   | Markham Award                          | Wick Award     | Holt Award       | Pratt Award    |
|------------------------|---|--|----------------|------------------|----------------|
| Category               | Item  | Total                                  | Total          | Total            | Total          |
| <b>Supplies</b>        | experimental setup consumables (tubing, airstones, epoxy, etc.)     | \$1,400                                |                |                  |                |
| <b>Minor Equipment</b> | laptop and hard drive for data analysis                             |  |                |                  | \$1,400        |
| <b>Services</b>        | microbiome sequencing & analysis                                    | \$2,600                                |                |                  |                |
| <b>Tuition</b>         | partial coverage for 12 graduate fall credit hours<br>*\$513/credit |  |                | \$6000 Fall term |                |
| <b>Travel</b>          | travel AFS conference in Boston (airfare, travel, periderm)         |  | \$3,360        |                  |                |
| <b>Stipend</b>         | summer living stipend   | \$2000/ month for August and September |                |                  |                |
| <b>Other</b>           | genetics workshop tuition   | \$2,000                                |                |                  |                |
|                        | publication fee   |  | \$400          |                  |                |
| <b>TOTAL</b>           |   | <b>\$10,000</b>                        | <b>\$3,760</b> | <b>\$6,000</b>   | <b>\$1,400</b> |

## Budget Narrative FAQ:

When writing the budget narrative consider:

- Is it easy to read (short paragraphs, headings to separate different budget categories, etc.)?
- Does it follow the same order as the budget?
- Does it give additional details to explain the costs included in the budget, such as quantity and price, if appropriate?
- Does it include only items that are allowable, reasonable, & allocable?
- Does it explain or justify why requested items are necessary to accomplish the project?
- Is it concise, one page or less?
- If applying for multiple HMSC awards, does it clearly explain how the budget and scope will be adjusted if the awards requested are not received? Think of each additional award as additive to your overall core project.
- Does it explain how the whole project will be funded and list other funding sources secured or that are being pursued?