

HMSC Safety Committee Meeting Minutes
11/02/05

Attendees: Randy Walker, Brian Parker, Faith Cole, Bill Hanshumaker, and Lori Parker

(1) Tsunami Drill/Evacuation Debriefing

- 172 were counted at the “hill” site
- 7 were counted in the Barry Fisher Building, 2nd floor
- Randy had a discussion with George Priest about other options/sites and it was decided that the 2 best sites are the “hill” and the Barry Fisher Building’s 2nd floor; not enough time to make it to Idaho Point
- Randy will bring and use a bullhorn to the site for future drills and/or actual evacuation
- If another site was chosen, managers may spend too much time trying to locate employees – best to stick with “hill” and BFB
- Be aware that during and after an earthquake, some may experience vertigo or feel ill from the movement
- Discussed whether liquefaction of hill could occur – not likely
- If hill is too crowded, OK to head to the cemetery close by
- Evacuation Protocol was discussed – need to work out details; however, it was agreed that each building and/or manager should take responsibility for evacuating employees from their locations
 - i. Will need to locate the epicenter to determine if/when to head to the hill (Bob Dziak is researching the subduction zone)
 - ii. It is better to err on the side of caution!
 - iii. Randy suspects that in the case of a tele-tsunami folks will contact each other similar to a phone tree, if time allows
 - iv. Would need to talk to ODOT about storing supplies up on the hill in a locked building/shed?
 - v. Inn at Yaquina Bay is looking into options for us to store some emergency supplies that could be picked up on our way to the hill
 - vi. Tsunamis/waves drop down after 5 hours
 - vii. Be prepared for potential hypothermia – have supplies on hand
 - viii. Need to secure display cases throughout campus as well as bookcases and other office furniture

(2) First Aid Kits

- Review and update as needed (monthly inspections?)
- Randy is planning to add first aid kits to the HMSC classrooms
- Asked EPA to purchase a first aid kit for the reservoir (near EPA) and Randy/HMSC will be responsible for restocking supplies as used by the maintenance crew

(3) HMSC Maintenance crew to clear/clean drains in driveway near ODFW – still overflowing/flooding during rainstorms

(4) Randy and Crew will “cold patch” holes in parking lots, especially the Public Wing Lot; also need to work on sink holes

REMINDERS:

Next Safety Committee Meeting is to be held on Wednesday, December 7, 9:00 a.m., 2nd floor of the Barry Fisher Building – unless Randy notifies us differently.

Please add to or correct any information that may be different in your notes. Thank you! Lori ☺