

HMSC Safety Committee
November 4, 2008 - Minutes

Attending: Randy Walker, Chair, Hollis Lundeen (NOAA), Faith Cole (EPA)
Vlada Gertseva (OSU), Rick Brown (NOAA), Devin Brakob (NOAA), Steve Kupillas
(ODF&W), Dave Jacobson (OSU), Carol Cole (OSU)

Randy Walker called the meeting to order at 9:00 a.m.

Minutes from the October 1, 2008, Safety Committee meeting were reviewed:

- George Boehlert would like to obtain the EPA Powerpoint on Trailer Towing Safety so that it can be shown to everyone at HMSC who tows a trailer.
- Following a review of knee injury which occurred during setup of tables, the safety committee recommended replacement of old heavy tables with new, lighter ones. Management approved this recommendation. Old tables have been surplussed.
- Following review of the boat trailer accident, Steve Kupillas obtained a heavy pair of gloves for use during boat hookups.
- George Boehlert will discuss driving practices on this campus at the next meeting of the HMSC Management Committee.
- The safety committee chair will obtain time/loss records for this campus, and the committee will review them at a later date.

The October 1, 2008, minutes were approved as submitted.

Tsunami Drill: The drill went off without incident. The addition of a loud speaker and the Red Cross refined the exercise. The table set up by the Red Cross later in the day was heavily visited.

Safety Walk: Randy Walker led the quarterly walk-through on the OSU property. Sean Matson did the walk-through in Housing. Most of the loose cabinets have been fastened to the walls. As people have gone vertical with their storage, Randy noted that they should be aware of the lessons of the 9.0 Kobe earthquakes, during which the first shake moved things 1 meter sideways. Items set on top of cabinets would be subject to falling during that period.

Communication: Interagency communication on the HMSC campus during crises or disasters was discussed. At present there is no system in place to communicate from one building to another. Some considerations: individual knowledge of location of fire extinguishers, fire alarm pull stations, water turn-off valves, first aid kits, trained EMTs etc. Suggestions included going through a checklist with new hires, as well as creating posters of the HMSC campus layout, with such items highlighted. It was suggested that expiration dates on batteries and other such equipment be checked. Randy will talk to management about adding additional masks.

Chemical Inventories: Hollis Lundeen is working on the NOAA listing, for contingency and updated emergency plans. She will provide a full copy to Newport Fire and Rescue.

The meeting was adjourned at 9:35.