

HMSC Safety Committee
January 8, 2009 - Minutes

Attending: Faith Cole (EPA); Thea Smith, Devin Brakob, Rick Brown (NOAA); Randy Walker, Dave Jacobson, Janet Webster, Carol Cole, Bill Hanshumaker (OSU)

Randy Walker called the meeting to order at 9:00 a.m. Items discussed included:

Trailer Towing PowerPoint DVD:

- Randy has passed this to Steve Kupillas, for presentation to ODF&W and MBP employees. If anyone else is interested in seeing the presentation, they may contact Randy.
- Suggestion was made to post the presentation on an HMSC/Safety website. For training purposes, a final slide, which includes a printable certification of completion, could be added. This certificate could be printed and given to supervisors, to verify that an individual has reviewed the presentation.

Hatfield Safety Website:

There was brief discussion about setting up a Hatfield Safety website and questions included where to house it (HMSC website), who might set it up (Dann Cutter), and whether there could be links to other agencies and to OSU. Also, appropriate documents located on more secure sites, could be forwarded to this site and posted.

Signage for estuary trail:

Randy noted that we would be developing better signage for the trails, as a follow-up to earlier discussions.

Inclement Weather Advisories:

There was general discussion about policies concerning delays, closures and leave during recent winter weather situations. HMSC uses a recording at the main number (541 867-0100), and notifies local media outlets. Suggestions were made to make this information more visible on our primary web pages.

High Wind Situations:

Concerns were raised about the scaffolding and construction debris that remain adjacent the still-under-construction chickee hut near housing. Randy noted all loose debris had been secured, and he would call Angel Job Corps about the equipment. The oversized traveling trash bin situation was discussed, and Randy said Facilities and Thompson's would continue to review the situation.

Chemical Inventory for the Labs:

In January, NOAA will update its chemical inventory for every lab in the NOAA buildings, using a new on-line system. Thea will hold user training sessions for NOAA personnel for this software. She noted that she could hold a special session on MSDS Safety for OSU lab personnel in NOAA buildings.

- There was discussion about the possibility of sharing chemicals and reducing waste. Noted that University of Oregon has an excellent on-line system; Thea has the contact number. It was suggested HMSC might start its own chemical inventory, using this sort of system.
- In lieu of a database for chemicals, it's possible a limited e-mail distribution list – to include those who maintain chemical inventories here at HMSC – could work, for sharing resources.

CPR/AED Classes:

Thea will be holding in-house classes (March 31, April 2, June 2-5), for NOAA personnel. She suggested we might look to having 3 HMSC personnel qualify as on-site class instructors for CPR/AED (annual certificates through the Red Cross). If so, HMSC could run classes throughout the year – Randy and Thea could obtain the equipment needed. Red Cross does provide “train the trainer” classes.

The meeting was adjourned at 9:45 a.m.