

**HMSC Safety Meeting**  
**Thursday, May 14, 2009**

Attending: Faith Cole, Randy Walker, Sean Matson, Dave Johnson, Steve Kupillas, Hollis Lundeen, Bill Hanshumaker, Rick Brown, Carol Cole

**Paving project:**

- A suggestion was made to keep the entrance access gates open later during the paving project, for employee ease of entry and exit.
- The basketball court at housing will be repaved, and the walkways repaired.

**Completed:**

The light at housing has been fixed.

**Pending:**

- ODF&W fire alarm testing will occur in the near future; Steve Kupillas will notify campus safety.
- Fuel cans left unattended in boat storage area will be secured.
- 16 construction projects are currently in the works, including: the effluent treatment center; Ed Wing remodel; parking lot repave; plumbing upgrade; seismic retrofit, stabilizing periodical and book stacks in the library; door and lock refit (outside doors).
- ODF&W wet lab will be remodeled.
- A new rep from ODF&W will join the Safety Committee, since Steve Kupillas is now located at the ODF&W location offsite.
- Informational signs will be placed on buildings.

**Training:**

- NOAA has a small boat safety training website; information about this will be provided for EPA use.
- NOAA will also provide information about operator training vendors for forklifts.
- Lab safety training classes are scheduled for June, when REU and other summer students arrive.

**Tours:**

Advance notice is needed for tours that occur within the federal buildings. If visitors are not US citizens, three-day notice is required. Proper apparel and footwear is required, particularly in wet lab areas. For SeaFest tours, groups should be small. Hollis will be the point of contact for tours in the NOAA buildings.

**Next meeting: Thursday, June 11, 2009, Barry Fisher Building, Upper Lobby**