

HMSC Safety Committee Meeting  
March 10, 2011

Present: Kelly Corbett (ODFW), Russell Haner (NOAA), Dave Johnson (OSU), Dave Jacobson (OSU), Janet Webster (OSU), Rick Brown (NOAA), Carol Cole (OSU), Randy Walker (OSU)

Randy opened the meeting by reviewing the minutes from February 11, 2011.

**First Aid, CPR, Fire Extinguisher, AED Training**

The issue of First Aid, CPR and AED training was discussed.

**ACTION:** Rick and Janet will talk to Bill Hanshumaker; Kelly will send him ODFW information.

**ACTION:** Bill will follow-up on this training and report back to the committee.

**Injury/Liability and Space Issue**

Dave Johnson reported on two large pieces of equipment that are being stored (long-term) in the shop area: an industrial dishwasher and a large drum sander. Neither is used by the HMSC facilities crew, and neither is owned by OSU; storage in the shop is inappropriate. Further, each presents a liability issue for HMSC; facilities staff have narrowly avoided injury when moving the equipment around. For both space and liability issues, both items needed to be returned to their respective owners or surplused.

**ACTION:** Randy will arrange for the removal of both items from OSU property.

**South Beach Road Work**

Janet reported that representatives from the project (city, contractor) are holding meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays of each month at 1:00 in the Barry Fisher Room, to update us on the progress and plans for the area.

The contractors are aware that May 15<sup>th</sup> is the first halibut opening, and traffic will be heavy.

**Estuary Trail**

An announcement will be released about the closure of the northernmost portion of the Estuary Trail within the next few days.

**Disaster Master Plan**

Randy provided copies of two documents (OSU Emergency Preparedness Workbook, OSU Master Emergency Management Plan) and has asked that the Safety Committee review both prior to the next meeting (April 14). These are copies of the OSU plans; the HMSC plan will become part of it.

There was discussion about the scope of the OSU/HMSC plan – whether it should incorporate the plans of each of the agencies sited here, whether it should remain localized, or whether it should grow to be incorporated into a South Beach, Newport,

and/or Lincoln County plan. HMSC concerns would include chemicals, data, and samples, as well as people.

**ACTION:** Rick will suggest this as a topic for the Management meeting next week.

More timely issues would pertain to emergency supplies and equipment, and location of such. A 24-hour supply has been recommended, and we've received an offer to put OSU's supplies into a storeroom at the Community College. Alternatively, should we consider small on-wheels pods for HMSC, or merge with the larger Red Cross pod at OCCC?

**ACTION:** Kelly will send Randy the update that ODFW has been working on.

**ACTION:** Randy will write up the HMSC plan.

**ACTION:** Randy will also request representatives from all OSU departments to attend the next Safety Committee meeting, and will set up a steering committee for this project.

**ACTION:** Each unit that has a draft or final safety/disaster plan should send a copy to Randy.

**ACTION:** Randy will forward to Dann, with a request that they be placed on the Safety Committee website.

#### **Safety Committee Membership. Updated 4/2010**

- Randy Walker, Chair
- Maryann Bozza, HMSC
- Rick Brown, NOAA
- Itchung Cheung, HMSC
- Carol Cole, COMES
- Bill Hanshumaker, Visitor Center
- Dave Jacobson, COMES
- Dave Johnson, Physical Plant
- Hollis Lundeen, NOAA
- Katie Marko, EPA
- Janet Webster, HMSC