

## 2/09/2012 Safety Committee Meeting

HMSC Safety Committee

2/9/2012

Present: Bob Miller, Rick Brown, Russell Haner, Janet Webster, Patty George, Dave Jacobson, Katie Marco, Bill Hanshumaker

Discussion:

### 1. Evacuation signs:

Evacuation and Emergency Equipment maps have been developed for the HMSC buildings and will be posted at all of the drinking fountains in the main building. The signs are still being worked on for the library. Janet has a copy of the "In case of emergency" signs developed at OSU in Corvallis. Carol Cole is editing the signs for use at HMSC. NOAA building emergency contact signs have been updated to show position titles instead of names. For instance, Jon Buzitis the Safety and Environmental Compliance Officer is listed on the posting as the SECO & Radiation Officer, as well as, Rick Brown is listed as the Designated Management Official.

2. Bob Miller has ordered the frames for the occupancy postings. They will be installed when the frames arrive.

3. Bob Miller and Kay Glenn did a campus wide walk through of all buildings to familiarize her with the facilities and courtyards and what other offices and address are here.

### **Action Item:**

4. Fire extinguisher training will be offered by HMSC. Bob Miller will be coordinating with Valley Fire for extinguishers. At this time there are approximately 20 people interested in the training. There will also be Confined Space Evacuation training for the fire dept. that will be set up as an annual training session for the department. Notification will be sent when the actual dates are confirmed.

6. Bob Miller reported that Jay Peterson expressed concern about the emergency supply buckets that are currently stored together in a closet at HMSC. It was discussed that maybe there is a better location to store them for access in an evacuation. One suggestion was to store them near exits like EPA or get backpacks that can be hung on hooks. More discussion necessary.

The question was asked if the buckets were complete single units or if all three buckets are a unit. The weight and difficulty of locating and transporting a 5-gallon bucket to the evacuation site was discussed.

### **Action Item:**

Further investigation on the subject will be followed up on. Bill Hanshumaker said the CERT backpacks are well equipped and will acquire a list of included items.

7. Grants are being explored for improvement of the HMSC evacuation site and possible storage of supplies.

8. The automatic gate at HMSC is operating and the code has not changed. It was noted that in a fire department response they will be entering from the roundabout and during the last response they were not able to get a good visual on the building numbers from that direction.

**Action Item:**

Bob Miller will check the visibility of the numbers from that entrance and see if improvements can be made.

8. Russell Haner shared that in the case of a 911 call at the BFB building the dispatcher does not get an accurate location of the call they get the mainline and there is no way for them to verify the specific location or distinguish first floor from the second.

The BFB building phones are now set to ring in several offices throughout the building so that several responders can check offices for the emergency location.

Rick Brown Noted that the Hood inspection for all labs will take place on February 23<sup>rd</sup> and 24<sup>th</sup>. Lance will be checking hoods at the HMSC on February 10<sup>th</sup>.

Lab inventory is currently being up dated on the online data base.

**Action Item:**

Rick Brown: NOAA and HMSC need to coordinate to get a complete inventory.

**Action Items:**

It was noted that the eye wash stations at the EPA need to be updated and that all eyewash stations need to be automated.

